

# Pirates Property Owners' Repair/Report-Only Notification

**Pirates Beach, Pirates Beach West, Pirates Cove, Laffites Cove, Enclave I & II, Villas**

Please submit with required information to:

Pirates' Property Owners' Association  
 PPOA – ARC Department  
 P.O. Box 160, Tomball TX 77377-0160

Please call or email ARC Department with questions:

[PPOAARC@CKM1.com](mailto:PPOAARC@CKM1.com)  
 281-255-3055 (Off)    281-255-3056 (Fax)

(Print or type)

**NEW APRIL 1, 2020**

<b>PROPERTY OWNER</b>	<b>PHONE:</b>	
<b>MAILING ADDRESS</b>	<b>CITY:</b>	<b>STATE/ZIP:</b>
<b>EMAIL ADDRESS</b>		
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<b>BUILDER/CONTRACTOR</b>		
<b>OFFICE PHONE</b>	<b>CELL:</b>	
<b>E-MAIL ADDRESS</b>		
<b>BUILDER ADDRESS</b>	<b>CITY:</b>	<b>STATE/ZIP:</b>

**SUBDIVISION:**      Beach    Cove    Laffite's Cove

**(Circle One)**      Enclave    Villas

**SECTION:**

**BLOCK:**

**LOT:**

**PROPERTY PHYSICAL ADDRESS:**

**Description of Work\* – Please select ALL items to be included in the repairs:**

Description of Work	Residence / Boat Dock / BOTH	PROVIDE A CURRENT COLOR PICTURE OR COLOR SAMPLE/SWATCH
Paint - Same color	Residence / Boat Dock / BOTH	
Roof - Repair or replace w/same	Residence / Boat Dock / BOTH	
Columns - Repair	Residence / Boat Dock / BOTH	
Decking - Repair or replace Handrails	Residence / Boat Dock / BOTH	
Decking - Repair or replace < 50% of damaged boards	Residence / Boat Dock / BOTH	
Doors - Replace w/same	Residence / Boat Dock / BOTH	
Doors - Repair existing	Residence / Boat Dock / BOTH	
Driveway - Repair		
Fencing - Repairs		
Interior - <b>NO DUMPSTER</b>	Residence / Boat Dock / BOTH	
Overhangs/Eaves - Repair	Residence / Boat Dock / BOTH	
Overhangs/Eaves - Replace	Residence / Boat Dock / BOTH	
Soffit/Facia - Repair or replace w/same	Residence / Boat Dock / BOTH	PROVIDE A CURRENT COLOR PICTURE OR COLOR SAMPLE/SWATCH
Siding - Repair or replace w/same material and paint	Residence / Boat Dock / BOTH	PROVIDE A CURRENT COLOR PICTURE OR COLOR SAMPLE/SWATCH
Stairs - Repair or replace treads	Residence / Boat Dock / BOTH	
Stairs - Replace handrails	Residence / Boat Dock / BOTH	
Storm Shutters - Repair or replace w/similar color/style	Residence / Boat Dock / BOTH	PROVIDE A CURRENT COLOR PICTURE OR COLOR SAMPLE/SWATCH
Windows - Repair or replace with similar color/style	Residence / Boat Dock / BOTH	PROVIDE A CURRENT COLOR PICTURE OR COLOR SAMPLE/SWATCH
<b>OTHER, *IN DETAIL:</b>		
<b>START DATE:</b>	<b>COMPLETION DATE:</b>	

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**FULL DESCRIPTION OF PROJECT (REQUIRED):**

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**REPORT-ONLY REQUIREMENTS: (NO FEE OR DEPOSIT REQUIRED)**

1. This notification form must be completed, signed by the owner, and returned to CKM Property Management *prior to starting repairs or any other work.*
2. Any repairs of *more than 33% of the exterior of the home OR, regardless of amount, requiring a dumpster,* will require ARC approval using an appropriate Application.
3. During repairs the site is to be kept clean on a *daily basis.* Portable toilet facilities and/or trash bin may be required, and trash must be disposed of or properly placed in bins on a daily basis.
4. A *“Repair Only”* Notice will be issued with this approval and must be *posted and visible from the street* until completion of repairs.
5. ***This Project must be completed within 14 Working Days (Mon - Sat) after the effective date,*** and CKM must be notified upon completion. During the Working Days, work may only be done during the Restricted Hours of 7:00 a.m. - 7:00 p.m., Mon. - Fri., and 8:00 a.m. - 7:00 p.m., Sat.
6. **NON-COMPLIANCE WITH THE TERMS OF THIS APPROVAL WILL RESULT IN A FINE OF \$100 PER INFRACTION, PAYABLE IN 24 HOURS, OR WORK WILL BE STOPPED.**
7. \* If this Form (or the Other work) is not appropriate, you will be notified to file an appropriate Application.

***Property Owner Signature:*** \_\_\_\_\_ ***Date:*** \_\_\_\_\_

Repairs, as requested, are approved effective \_\_\_\_\_ ; **no additional work is permitted without prior ARC approval.**

\_\_\_\_\_  
ARC Administrator